



Waddington All Saints Academy
A L.E.A.D. Academy

Waddington All Saints Academy

COVID-19 - response to reopening Autumn 2020

A guide for parents

School Uniform

will become compulsory again in September



- **Red sweatshirt /cardigan** with the Waddington All Saints Academy logo
- **White** shirt/polo T-shirt
- **Grey or black** trousers/shorts/skirt/pinafore or red and white gingham dress (not leggings)
- Plain **black shoes** or plain **black leather ankle boots** - no trainers allowed (footwear **must** be smart / no higher than the ankle / low heel / no decoration and closed toe)

To reduce risk

Please bring in...

- ✓ Water bottle with your child's name on.
- ✓ Coat/waterproof if needed.
- ✓ Sun hat if needed.
- ✓ Wear suitable shoes that your child can fasten themselves
- ✓ Trainers and PE kit



Please do not bring in

- ❓ Any bags that are not necessary or big (we do not have the storage)
- ❓ Any equipment, books or toys (we will supply this).
- ❓ Bikes or scooters (bike sheds to remain out of action for the time being)

To reduce risk

When coming into the school...

Please **do NOT**

- ❑ Arrive early
- ❑ Form queues
- ❑ Stand around in groups.
- ❑ Approach the staff to speak
- ❑ Enter the office or any part of the school building.
- ❑ Touch any doors, gates or items around the school.

Next is what we need you to do...



To reduce risk

When coming into the school

- ✓ **Only enter** during the **allocated time** provided to you.
- ✓ **Observe the one way pedestrian route**
- ✓ **Keep Moving**
- ✓ **Only 1 adult** accompanies the child(ren).



To reduce risk

When coming onto the school site

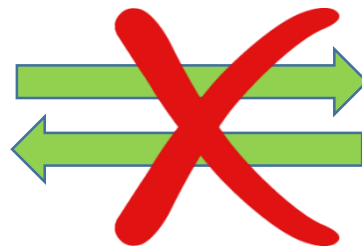
- ✓ **Space yourselves out** from other families.
- ✓ **Very quickly say goodbye and drop off.**
- ✓ No conversations please.
- ✓ Phone / email the office to pass on messages or if you need someone to call you. office@all-saints.lincs.sch.uk
- ✓ Use the specified entry and exit gate.





To reduce risk In classrooms...

- ✓ Your child will **only learn and play with the children in their year group** – this will reduce the risk.
- ✓ Children will sit facing forwards
- ✓ We provide a pencil case and tray for their personal resources
- ✓ Resources shared within the bubble will be cleaned regularly
- ✓ There is a separate first aid kit for the group.
- ✓ PPE is available to staff who need to give first aid.



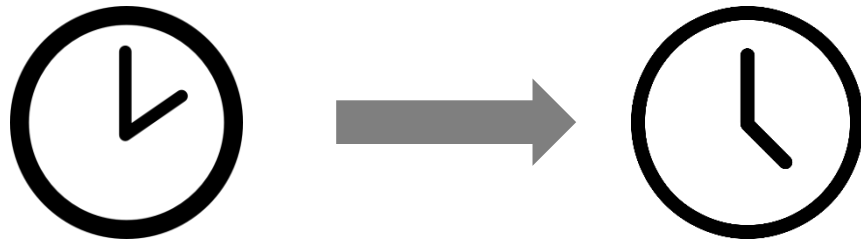
To reduce risk

At lunchtimes...



Food

- ✓ Your child will remain with their year group.
- ✓ Year groups will have staggered times to eat and play.



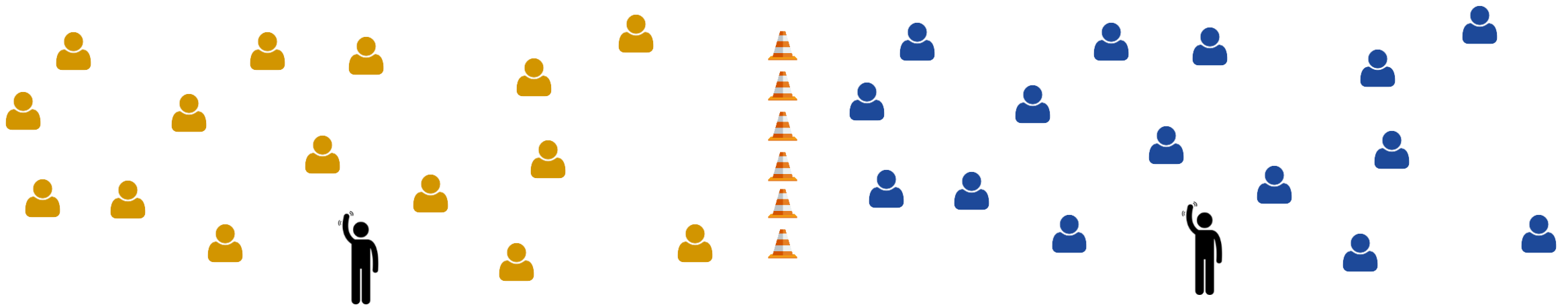
- ✓ Lunches are eaten in the classrooms at tables or outside.
- ✓ There will be no hot meals served.

To reduce risk

At lunchtimes...

Play

- ✓ The year group will have their own separate play space.
- ✓ They will not be mixing with others in different year groups.



To reduce risk

Also...

We will ensure that all adults and children:

- ✓ **frequently wash their hands with soap and water** for 20 seconds and dry thoroughly.
- ✓ clean their hands **on arrival at the setting, before and after eating, and after sneezing or coughing.**
- ✓ are **encouraged not to touch their mouth, eyes and nose.**
- ✓ **use a tissue or elbow** to cough or sneeze and use bins for tissue waste (**'catch it, bin it, kill it'**).
- ✓ Expect any child or adult with any contagious symptoms of illness to stay away



To reduce risk

If someone is showing symptoms of COVID-19

- ✓ We will reserve the **medical room for isolation with an adult**
- ✓ We will call all listed adults until contact is made – **please ensure your phone number is up to date and available.**
- ✓ **We will use PPE** if we need to be within 2m to help your child.
- ✓ This room includes **separate toilet facilities** for a child who is showing symptoms.



Pick Up and Drop off times: On Thursday 3rd and Friday 4th September

Entry time slots will be different on the first two days of term.

This is to enable us to manage the return of children that have not been in school since March.

Age	Enter	Location	Exit	Location
Year 6	8:45 – 8:50	KS2 Playground	3:20	KS2 Playground Exit via RAF gate
Year 5	8:50 – 8:55		3:15	
Year 4	8:55 – 9:00		3:10	
Year 3	9:00 – 9:10		3:05	
Year 2	9:05 – 9:15	KS1 Playground	3:00	
Year 1	9:15 - 9:25		2:55	
Foundation Stage	9:25 – 9:30		2:50	



Please do not enter the site during another year groups' time slot.

Pick Up and Drop off times: From Monday 7th September

Subject to review if congestion occurs

Age	Enter	Location	Exit	Location
Year 6	8:45 – 8:50	KS2 Playground	3:20	KS2 Playground Exit via RAF gate
Year 5	8:50 – 8:55		3:15	
Year 4	8:55 – 9:00		3:10	
Year 3	9:00 – 9:05		3:05	
Year 2	9:05 – 9:10	KS1 Playground	3:00	
Year 1	9:10 - 9:15		2:55	
Foundation Stage	9:15 – 9:20		2:50	



All children will be taken to the KS2 playground at the above times to await collection and may not re-enter the building. Please be prompt.

Pedestrian One Way System



Enter via the main pedestrian gate

Turn right for KS2 playground

Straight ahead for KS1 playground

To exit from KS1, proceed up the car park path past the bins

Exit via the KS2 Playground RAF gate back onto Mere Road.

Help us to **reduce risk** and follow these guidelines.



Thank you