



Waddington All Saints Academy

A L.E.A.D. Academy

JOB VACANCY CARE TAKER/SITE MANAGER

25-30 hours per week

Salary range: (£17,434 - £24,657 FTE) dependent upon experience and expertise
25-30 Hours per week (negotiable)

We are seeking to appoint an enthusiastic, reliable, efficient and flexible Caretaker/ Site Manager to maintain the building and grounds of our school.

The Caretaker/ Site Manager, will be responsible for the security of the site and unlocking of the building each day; ensuring the site and building are kept safe and clean. The role will support the maintenance of the building and site, compliance and Health and Safety checks and records, assisting with minor repairs and replacing consumables when required. Experience of DIY and the ability to carry out minor repairs, general maintenance and basic decorating and grounds work is essential. Full training will be given but a willingness to attend training courses including Health and Safety is vital.

This post is for 25 hours per week, 7am to 12.15pm weekdays. An additional 5 hours would be available for the post holder if they wish to split the shift to secure the site at the end of each day.

This post is for 52 weeks per year, with holiday entitlement.

Visits to the Academy are welcomed and can be arranged by calling 01522820099. Applications can be downloaded from our website www.all-saints.linscs.sch.uk

CLOSING DATE FOR APPLICATIONS: Monday 11^h June at noon. Interviews will be held later that week. We will only contact successful applicants, therefore if you do not hear from us, your application has been unsuccessful on this occasion.

Waddington All Saints Academy is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS disclosure check.